

**Wisconsin Fun Flyers  
Flying Club Incorporated  
By-laws and Operating Rules**

**Article I - The Club**

1. The Wisconsin Fun Flyers Flying Club, Inc. (WIFF) is formed for the purpose of recreational flying of aircraft and personal contact, commingling and face-to-face fellowship among members. All members of the Club shall comply with all Federal Aviation Regulations, state, airport and Club rules while operating Club aircraft.
2. The powers, purposes and objectives of the Club shall at all times be exercised by the Club in such manner and fashion so as to maintain at all times tax exempt status under section 501(c)(7) of the Internal Revenue Code of 1986 (the "Code") or the corresponding provisions of any future United States Internal Revenue Law.
  - a. The Club shall not discriminate against any person on the basis of race, color, or religion.
  - b. No part of the Club's net earnings shall inure to the benefit of any person having a personal and private interest in the activities of the Club.
  - c. Donations to the Club are not deductible as charitable contributions on the members' individual tax returns.
3. No Business Activities. The club shall not engage in business such as selling products or services. However, the club may provide meals, refreshments, or services related to its purpose, to its own members, their dependents, and guests. The club may not receive more than 35% of its gross receipts from any income sources outside of its membership, including investment income.
4. Intent. If any provision of these bylaws or the application thereof shall be invalid or unenforceable to any extent, the remainder of these bylaws and the application of such provisions shall not be affected thereby.
5. Structure
  - a. The Club is a Wisconsin non-stock organization.
  - b. Registered Agent and Office. The Club's registered agent may be changed from time to time by or under the authority of the Board of Directors. The address of the Club's registered office may be changed from time to time by or under the authority of the Board of Directors or by the registered agent.

**Article II - Aircraft Care and Maintenance**

1. The airplane will be leased. Club members will not have any ownership in the airplane.
2. The airplane owner (Lessor) will be responsible for all maintenance.
3. Insurance requirements will be as defined per the airplane lease agreement.
4. No member may perform any maintenance on the Club aircraft, other than preflight inspection, without authorization from the Lessor.

5. Refueling of the aircraft should be completed at the end of a flight unless other arrangements have been made.
6. Upon completion of a flight, the pilot must tidy up the aircraft. Waste paper and extra charts will be removed; seat belts will be straightened, etc.

### **Article III - Scheduling**

1. An online calendar will be utilized by the members to reserve the airplane for desired times.
2. Members will be able to have a maximum of three entries on the calendar at any one time during a given month.
3. The maximum length of any single entry is eight hours, for longer periods two consecutive entries are required.
4. Overnight or multiple day reservations will be available with the approval of the club members. A minimum usage fee of two hours per day will be assessed.
5. If a reserved time is missed by 30 minutes or more without notice, the airplane will be available to other members.
6. Members should make every attempt to cancel a reserved time period as soon as it is known it will not be used.

### **Article IV - Flight Rules & Pilot Requirements**

1. A member must perform a thorough preflight inspection of the aircraft, including a visual inspection of the fuel quantity, prior to commencing flight. Any damage or discrepancies discovered by a member will be assumed to be the responsibility of the last user unless it has been reported previously in the airplane log. If a condition is discovered which may affect the airworthiness of the aircraft, the aircraft shall not be flown until cleared by a aircraft mechanic.
2. Each member must ascertain that the airworthiness and registration certificates, appropriate operating limitation information and operator's manual are in the aircraft prior to operating the aircraft.
3. All aircraft limitations must be observed. Aerobatic maneuvers are prohibited except those which are permissible under the operating limitations when the aircraft is operated in the utility category.
4. Only club members may act as Pilot in Command.
5. All Pilots must meet current Federal Aviation Regulations to act as Pilot in Command.
6. All Pilots acting as Pilot in Command must hold a current medical, or be under the Basic Med program.
7. All members must abide by all local, state, and Federal Aviation Regulations
8. Any member violating a Federal Aviation Regulation assumes all liability, including financial, and such violation is grounds for dismissal of the member from the club.
9. All pilots without time in make and model will require a check out and sign off from a CFI.

10. Use Restrictions. Club aircraft are solely for private, non-commercial, hobby use, and aircraft will not be used for leaseback, air taxi, training purposes for anyone other than club members, or charter purposes. Aircraft may also be used for flight instruction by an FAA certified flight instructor for the purpose of maintaining currency or earning ratings for any members or named insured. Members may charge passengers for gas and oil, as well as tie-down and other ground charges incurred while traveling, providing the non-ground portion of such charges do not violate any FAA or other regulatory limitation. Under no circumstances may the Pilot or any other occupant of any club aircraft wear or possess a kilt in the club aircraft. Single engine club aircraft shall not be taken on flights over open water wherein the aircraft is more than five miles outside of gliding distance from the shore. The Aircraft Maintenance Policy attached hereto as Exhibit B shall be complied with at all times, except as determined by the Board.

#### **Article V - Membership**

1. Membership in the Wisconsin Fun Flyers flying club is contingent upon the Board of Directors approval and such membership may be revoked by the Board of Directors.
  - a. Grounds for revocation include but, are not limited to:
    - i. Violation of a CFR / FAR.
    - ii. Reckless use of an airplane.
    - iii. Unsafe practices.
    - iv. Delinquency of monthly payments.
2. All members upon initial acceptance into membership shall be provided with a copy of the Club bylaws.
3. A member is eligible to fly Club aircraft only if the membership is valid in all respects.
4. An initial membership fee of \$400 will be assessed to a member upon joining the club.
5. The membership fee can be paid over a four month period consisting of four, \$100 increments.
6. The minimum length of membership is a 6 month period.
7. Fixed costs for any insurance, hanger fees, and utilities will be divided equally among all members.
  - a. A surcharge will be added to all members fixed base monthly fee. The surcharge will be a percentage of the base monthly fee, but not to exceed 50%.
  - b. Member payments are due by the 10th of each month.
8. Airplane usage fees will be billed according to the Hobbs meter. The base hourly rate is based on the hourly lease amount plus the hourly fuel burn rate of the airplane multiplied by the current pump price at the home airport.

- a. A surcharge will be added to all members base hourly rate. The surcharge will be a percentage of the hourly rate, but not to exceed 50%.
- b. Member payments are due by the 10th
- 9. All billing will occur at month end.
  - a. Billing will be done electronically through email.
  - b. Members are encouraged to pay monthly bills through an electronic fund transfer method.

#### **Article VI - Borrowing of Monies**

Any borrowing of funds by the club must be approved by a majority of its current membership.

#### **Article VII - Logging of Time and Reporting Maintenance Issues**

- 1. All members are expected to log their time in the aircraft log book.
  - a. Time is logged according to the Hobbs Meter
  - b. The logbook must be signed by the Pilot in Command upon making each entry.
- 2. Maintenance issues shall be entered into the airplane log book, with your last entry and signature.
- 3. Members ferrying a club airplane for service will not be billed for the flying time To and From the maintenance location.

#### **Article VIII - Re-fueling Requirements and Procedures**

- 1. A gas card will be provided to Club Members and is to be used for all refueling activities at the home airport.
  - a. All gas receipts are to be turned in when logging your time.
- 2. Members purchasing fuel at other airports will be reimbursed at the current price 'at the home base airport. A receipt must be provided.

#### **Article IX - Annual Meeting**

- 1. At least one club membership meeting will be held each year in December or January.
- 2. If more than one membership meeting is held in a calendar year, membership shall all be notified by email at least 20 days prior.
- 3. The operating by-laws may only be changed by a majority vote of the current membership during an annual meeting.
- 4. At least one club social gathering shall be held each year.

#### **Article X - Club Officers**

- 1. General Powers. Subject to the limitations of the Articles of Incorporation, these Bylaws, and the laws of the State of Wisconsin, the affairs of the Corporation shall be managed by a Board of Directors. The Board's responsibilities shall include the achievement of the Corporation's objectives through the oversight of or delegation to Officers, employees, third parties and an administrative structure designated by the Board; the solicitation,

- development and investment of funds to assist the Corporation in achieving its objectives; the formulation of any amendments to the Articles or these Bylaws; and meetings of the Board.
2. Number, Election, Term. The initial number of Directors of this Corporation shall be three, designated by the Incorporators, and thereafter shall be as determined from time to time by the Board of Directors, but must be a minimum of three pursuant to Wisconsin Statute Section 181.0803. Directors shall be thereafter elected by majority vote of the Board to two year terms. Each Director shall hold office until his or her term expires and until his or her successor shall have been elected by the Board or until his or her prior death, resignation, or removal.
  3. Resignation. A Director may resign at any time by giving written notice to the Secretary of the Corporation, who shall advise the Board of Directors of the resignation. A resignation shall take effect at the time specified therein or, if no time is specified, then upon receipt of the resignation by the Secretary. Acceptance of the resignation shall not be necessary to make it effective.
  4. Removal. Any individual Director may be removed from office, with or without cause, by the unanimous approval of the remaining Directors.
  5. Reimbursement. Directors shall serve without compensation with the exception that expenses incurred in the furtherance of the Corporation's business are allowed to be reimbursed if documentation evidencing the expenses is provided to and the reimbursement is approved by the Board. In addition, Directors serving the Corporation in any other capacity are allowed to receive compensation therefore.
  6. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of any Director.
  7. Manner of Acting. The act of the majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors, unless the act of a greater number is required by the Articles of Incorporation, these Bylaws or any provision of law.
  8. Action Without Meeting. Any action required or permitted by the Articles of Incorporation, these Bylaws, or any provision of law to be taken by the Board of Directors at a meeting or by resolution, may be taken without a meeting if a consent in any written form setting forth the action so taken is signed or electronically acknowledged and consented to by all Directors then in office, as the case may be. Such consents shall have the same force and effect as a unanimous vote of the Board.

#### **Article XI - Club Officers**

1. The club will initially have the following officers:
  - a. President
    - i. Responsible for the overall operation of the club
  - b. Secretary
    - i. Responsible for archiving important club information such as meeting minutes.
  - c. Treasurer

- i. Responsible for billing, collection, and disbursement of funds.
    - 1. Disbursement of funds will require approval by the President.
  - ii. Tax filings
- 2. Election and Term of Office. The Officers of the Club to be elected by the Board of Directors shall be elected by the Board at its annual meeting. If the election of Officers shall not be held at such meeting, such election shall be held as soon thereafter as conveniently may be. Each Officer shall hold office for one year or until his or her successor shall have been duly elected, or until his or her death or until he or she shall resign or shall have been removed in the manner hereinafter provided. Officers shall be eligible for reappointment.
- 3. Removal. Any Officer or agent elected or appointed by the Board of Directors may be removed by the Board whenever in its judgment the best interests of the Club will be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the person so removed.

**Article XII - Club termination**

- 1. Upon termination of the club, creditors will be paid first.
- 2. Any funds remaining after payments to known creditors will be divided equally amount the current members.

**Article XIII - Indemnification**

Indemnification. Each member shall indemnify and hold harmless the others from any and all expense or liability resulting from or arising out of any negligence or misconduct of the member, to the extent that the amount exceeds any applicable insurance carried by the Club and including any other expense(s) levied on the member or members therefor within these bylaws.

Effective Date:

/s/ \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Print Title: \_\_\_\_\_

/s/ \_\_\_\_\_  
 Print Name: \_\_\_\_\_  
 Print Title: \_\_\_\_\_

/s/ \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Print Title: \_\_\_\_\_

Exhibit A

State of Wisconsin Articles of Incorporation